



Application for Tenancy

Applications will not be accepted unless they are complete.

All applicants 18 years or older are required to complete an application.

Please attach the following information to your application:

- Drivers licence or passport
- Other photo I.D.
- Current bank statements
- 3 latest payslips
- Letter of employment (if no payslips)
- Tenancy Ledger from current/previous agent
- Government assistance statements
- Utility accounts (usually 3)

Your application will take approximately 1 -3 days to process. When we conduct our reference checks we will confirm your employment and your current rental references.

Once your application has been approved you will be required to pay 1 weeks rent as a holding deposit (non-refundable once received). When you sign your lease we will require the following:

- 4 weeks rent for bond
- 2 weeks rent (less holding deposit)

Note: We do not accept cash or personal cheques for this payment.

Wilson's Your Local Agent only accepts rent via direct debit or Centrepay.

Please ensure you return your direct debit form when signing your lease or you will not be given keys for the property.

Property Details:

Address of Property: _____

Lease Commencement Date: _____ Rent per week: _____ Lease Term: _____

Direct Debit Frequency: Weekly Fortnightly Monthly No. of adults occupying the property _____

Any Smokers: Yes No No. of children (include ages): _____

No & type of pets: _____ Age of Pets: _____

Are you a property owner? Yes No Please state property address: _____

How did you hear about this property:

For lease sign

Internet

Website

Privacy Consent:

I, the Applicant, acknowledge that I have read the Privacy Notice from Wilsons Estate Agency Pty Ltd and authorise Wilsons to collect information about me from:

- My previous letting agents and / or landlords
- My personal referees
- Any tenancy default database that may contain personal information about me

I also authorise Wilsons Estate Agency Pty Ltd to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (T.I.C.A) and National Tenancy Database (N.T.D.).

I authorise Wilsons Estate Agency P/L to disclose the personal information it collects about me to the owner of the property even if the owner is a resident outside Australia and to any third parties – valuers, contractors, sales people, insurance companies, body corporate, other agents and tenancy default centres.

I / we agree and understand that in the event of this application being approved by the agent, the agent may report any defaults that may occur from time to time in the tenancy to T.I.C.A. Default Tenancy Database and any other tenancy database which may be available. I / we understand that in the event of a default being reported to T.I.C.A. default tenancy database or any other tenancy database the removal of such information is subject to the guidelines of the database companies.

Privacy Disclosure Statement of Wilson’s Estate Agency P/L

We are an independently owned and operated business and are bound by the National Privacy Principals. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from previous landlords or letting agents your current employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlords insurers. We may also send personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our privacy officer. If you do not complete this form or do not sign the consent below your application for a residential tenancy may not be considered by the owner of the relevant property or if considered may be rejected.

I inspected this property on _____ with _____

Tenant Name/s: _____

Signature: _____

Date : _____

First Applicant Personal Details:

Given Names: _____ Surname: _____

Current Address: _____

Date of Birth: _____ Home Phone: _____ Work Phone: _____

Mobile: _____ Fax: _____ Email: _____

Drivers licence no: _____ Licence state: _____ Vehicle Registration: _____

Passport no: _____ Passport county of issue: _____

Next of Kin:

Given Names: _____ Surname: _____

Relationship: _____ Phone: _____ Mobile: _____

Address: _____ Email: _____

Current Tenancy Details:

Address : _____

Rent paid: _____ Period of occupancy: _____

Reason for leaving: _____

Landlord/Agents Name: _____ Phone: _____

Previous Address:

Address: _____

Rent paid: _____ Period of Occupancy: _____

Landlord/Agents Name: _____ Phone: _____

Current Employment:

Occupation: _____ Current employer: _____

Employers Address: _____ Phone: _____

Contact name: _____ Net Income : _____ Employment Length: _____

Previous Employment:

Occupation: _____ Current employer: _____

Employers Address: _____ Phone: _____

Contact name: _____ Net Income : _____ Employment Length: _____

Self Employment Details:

Company Name: _____ Business Type: _____

Business Address: _____ A.B.N. _____

Accountant Name: _____ Phone: _____ Net Income: _____

Second Applicant Personal Details:

Given Names: _____ Surname: _____

Current Address: _____

Date of Birth: _____ Home Phone: _____ Work Phone: _____

Mobile: _____ Fax: _____ Email: _____

Drivers licence no: _____ Licence state: _____ Vehicle Registration: _____

Passport no: _____ Passport county of issue: _____

Next of Kin:

Given Names: _____ Surname: _____

Relationship: _____ Phone: _____ Mobile: _____

Address: _____ Email: _____

Current Tenancy Details:

Address : _____

Rent paid: _____ Period of occupancy: _____

Reason for leaving: _____

Landlord/Agents Name: _____ Phone: _____

Previous Address:

Address: _____

Rent paid: _____ Period of Occupancy: _____

Landlord/Agents Name: _____ Phone: _____

Current Employment:

Occupation: _____ Current employer: _____

Employers Address: _____ Phone: _____

Contact name: _____ Net Income : _____ Employment Length: _____

Previous Employment:

Occupation: _____ Current employer: _____

Employers Address: _____ Phone: _____

Contact name: _____ Net Income : _____ Employment Length: _____

Self Employment Details:

Company Name: _____ Business Type: _____

Business Address: _____ A.B.N. _____

Accountant Name: _____ Phone: _____ Net Income: _____

Third Applicant Personal Details:

Given Names: _____ Surname: _____

Current Address: _____

Date of Birth: _____ Home Phone: _____ Work Phone: _____

Mobile: _____ Fax: _____ Email: _____

Drivers licence no: _____ Licence state: _____ Vehicle Registration: _____

Passport no: _____ Passport county of issue: _____

Next of Kin:

Given Names: _____ Surname: _____

Relationship: _____ Phone: _____ Mobile: _____

Address: _____ Email: _____

Current Tenancy Details:

Address : _____

Rent paid: _____ Period of occupancy: _____

Reason for leaving: _____

Landlord/Agents Name: _____ Phone: _____

Previous Address:

Address: _____

Rent paid: _____ Period of Occupancy: _____

Landlord/Agents Name: _____ Phone: _____

Current Employment:

Occupation: _____ Current employer: _____

Employers Address: _____ Phone: _____

Contact name: _____ Net Income : _____ Employment Length: _____

Previous Employment:

Occupation: _____ Current employer: _____

Employers Address: _____ Phone: _____

Contact name: _____ Net Income : _____ Employment Length: _____

Self Employment Details:

Company Name: _____ Business Type: _____

Business Address: _____ A.B.N. _____

Accountant Name: _____ Phone: _____ Net Income: _____